

## Solicitation Amendment No. 002

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<b>To:</b>	<b>Date:</b>
Prospective Bidders	September 11, 2012
<b>Project Title:</b>	<b>Project No.:</b>
Distribution Services Agreement for Food and Related Products	12-44
<p>Description of Solicitation Amendment: <b>The Invitation for Bids (IFB) for Distribution Services Agreement for Food and Related Products is hereby amended as set forth herein:</b></p> <p style="margin-left: 40px;"><b>I. <u>Informational Letter #2</u></b></p> <p style="margin-left: 80px;">The Informational Letter #2 (Q &amp; A) for IFB 12-44 Distribution Services Agreement for Food and Related Products is hereby made a part of this Solicitation hereto attached as Exhibit III.</p> <p><b>Except as provided herein, all items and conditions of the solicitation, remains unchanged and in full force and effect.</b></p>	
<b>Acknowledgement of Amendment No. 002 by:</b>	<b>Date:</b>
<b>Company Name (Bidder/Offerer):</b>	
<b>Signed by:</b>	
<b>Name (Type or Print):</b>	<b>Title:</b>

**EXHIBIT III**

**QUESTIONS AND ANSWERS**

Distribution Services Agreement for Food and Related Products

PROJECT NO. 12-44

To: Prospective Respondents  
From: Houston Community College  
Date: September 11, 2012  
Subject: Informational Letter #2 – Informal Request for Proposals, HCC Project No. 12-44

The following questions regarding the Invitation for Bids, HCC Project No. 12-44 were received in the Procurement Operations Department within the time period stated in the IFB:

**Question #1:** If a supplier does not carry a specified brand/label listed under the “**Label**” column for a specific item, can a bid price be submitted for that item for the same product but it being a different brand/label?

**HCC Answer:** Yes

**Question #2:** What is to be placed under the “**Extension**” column per listed item?

**HCC Answer:** Estimated Quantity x Unit Bid Price = **Extension**

**Question #3:** There are 14 tabs/categories included in this bid. If I am only bidding on 2 different categories, is it necessary to print out and include all 14 categories in my bid I turn in, or may we only include those in which we are bidding?

**HCC Answer:** See Attachment No. 4, Section 4.0 Price Proposal. If there is a category that your company will not bid on, please respond with a “NO BID” at the top of that category.