

**NOTICE OF MEETING
THE BOARD OF TRUSTEES
OF THE HOUSTON COMMUNITY COLLEGE
MEETING AS A COMMITTEE OF THE WHOLE**

April 11, 2013

Notice is hereby given that the Board of Trustees of Houston Community College will meet as a Committee of the Whole on Thursday, the eleventh (11th) day of April, 2013, at 4:00 p.m., or after, and from day to day as required, at the HCC Administration Building, 3100 Main, 2nd Floor in Seminar Room A, Houston, Texas. The items listed in this Notice may be considered in any order at the discretion of the Chair or Board and items listed for closed session may be discussed and/or approved in open session and vice versa as permitted by law. Action Items approved by the Committee of the Whole will be listed on the Consent Agenda at a Regular Board Meeting.

I. Call to Order

II. Topics for Discussion and/or Action:

A. Facilities and Finance

1. Method of Project Delivery for Construction Build-out (Alief Bissonnet Campus)
2. Financial Collection Services (Project No. 12-46)
3. Police Department Electronic Citation System
4. 10 and 20 Year levy Write-Offs Per Texas Property Tax Code Section 33.05 Regarding Limitation on Collection of Taxes for Stafford and Missouri City Jurisdictions
5. Adoption of Fort Bend and Harris County Local Option Exemptions Tax Year 2013
6. Datavox Donation of Cisco Video Surveillance and Video Conferencing Software and Equipment
7. Construction Audit Services
8. Report Regarding Project Management of Bond Capital Improvement Plan (CIP)
9. Program Management Services (Project No. 13-09)

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10. Project Management Services (Project No. 13-21)
11. Bond Oversight Committee
12. Sign Language Interpreter and Communication Access Real-time Translation (CART) Services (Project No. 13-07)
13. LaBranch Street Site Improvement and Switchgear Duct Bank Infrastructure Service for Central College (Project No. 13-24)
14. Fully Refurbished GE Millennium MG Multi-Geometry SCE Dual Detector Scintillation Camera (Project No. 13-19)
15. Real Estate Appraisal Services (Project No. 13-15)
16. Resolution by the HCC Board of Trustees Authorizing the Chancellor to the Request and Accept Funds from the City of Houston Housing and Community Development Department through the Neighborhood Facilities Development and Renovation Program
17. Real Estate Transaction Located in Acres Home Near West Little York
18. Real Estate Transaction Located Near Central College at Alabama and Alameda Road
19. Real Estate Transaction Located Near Southeast College at Rustic Street
20. Ground Lease with Texas Medical Center
21. Investment Report for the Month of January 2013
22. Investment Report for the Month of February 2013
23. Monthly Finance Report for March 2013

III. Action and/or Report Items from Appointed and Ad Hoc Committee(s)

A. Academic Affairs/Student Services

1. Awarding of Honorary Degree to Judge Armando Rodriguez
2. Report on Enrollment Management (Recruitment and Retention)

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3. Report on Career Planning and Resources Virtual Career Center
4. Report on Development Programs
5. Update on Athletics Program

B. Board Governance

6. Discuss Proposed Revisions to Board bylaws and policies
7. Discussion Regarding Chancellor's Signature Authority
8. Discussion Regarding Contract Review Policy
9. Discuss Revision of Financial Policy Regarding Required Review of Contracts and Expiration Dates
10. HCC Board of Trustees Nomination to the Texas Higher Education Coordination Board Two-Year College Stakeholder Committee

IV. Adjournment to closed or executive session pursuant to Texas Government Code Sections 551.071; 551.072; and 551.074, the Open Meetings Act, for the following purposes:

A. Litigation and Legal Matters

1. Consultation with legal counsel concerning matters on which the attorney's duty to the System under the Texas Disciplinary Rules of Professional Conduct clearly conflicts with the Texas Open Meetings Laws
2. Consultation with General Counsel on Pending Legal Matters

B. Personnel Matters

1. Deliberate the appointment, employment, evaluation, reassignment, duties, leave, discipline, contract status, or dismissal or to hear complaints or charges against the chancellor, employees or board members

C. Real Estate and Property Matters

1. Deliberate the purchase, exchange, lease, or value of real property for Agenda items if deliberation in an open meeting would have a detrimental effect on negotiations:

Reconvene in Open Meeting

V. Consider Approval of Agenda Items, Including Closed Session Matters

VI. Additional Closed or Executive Session Authority

If, during the course of the meeting covered by this Notice, the Board should determine that a closed or executive meeting or session of the Board should be held or is required in relation to any items included in this Notice, then such closed or executive meeting or session as authorized by Section 551.001 et seq. of the Texas Government Code (the Open Meetings Act) will be held by the Board at that date, hour and place given in this Notice or as soon after the commencement of the meeting covered by the Notice as the Board June conveniently meet in such closed or executive meeting or session concerning any and all subjects and for any and all purposes permitted by Sections 551.071 through 551.086, inclusive, of the Open Meetings Act, including, but not limited to:

Section 551.071 – For the purpose of a private consultation with the Board's attorney on any or all subjects or matters authorized by law.

Section 551.072 – For the purpose of discussing the purchase, exchange, lease or value of real property.

Section 551.073 – For the purpose of considering a negotiated contract for a prospective gift or donation.

Section 551.074 – For the purpose of considering the appointment, employment, evaluation, reassignment, duties, discipline or dismissal of a public officer or employee or to hear complaints or charges against a public officer or employee.

Section 551.076 – To consider the deployment or specific occasions for implementation of security personnel or devices.

Section 551.082 – For the purpose of considering discipline of a student or to hear a complaint by an employee against another employee if the complaint or charge directly results in a need for a hearing.

Section 551.084 – For the purpose of excluding a witness or witnesses from a hearing during examination of another witness.

Should any final action, final decision, or final vote be required in the opinion of the Board with regard to any matter considered in such closed or executive meeting or session, then such final action, final decision, or final vote shall be at either:

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- A. The open meeting covered by this Notice upon the reconvening of the public meeting, or
- B. At a subsequent public meeting of the Board upon notice thereof, as the Board shall determine.

VII. Adjournment

CERTIFICATE OF POSTING OR GIVING NOTICE

On this _____ 8th _____ day of _____ April _____, 2013, at or before 4:00 p.m., this Notice was posted at a place convenient to the public and readily accessible at all times to the general public at the following locations: (1) the Administration Building of the Houston Community College System, 3100 Main, First Floor, Houston, Texas 77002; (2) the Harris County Criminal Justice Center, 1201 Franklin, Houston, Texas 77002; (3) the Fort Bend County Courthouse, 401 Jackson, Richmond, Texas 77469; and (4) the Houston Community College website, www.hccs.edu. The Houston Community College's public meeting notices for Fort Bend County may be viewed after hours (*i.e.* between the hours of 5:30 p.m. and 7:30 a.m.) on the kiosk located on the west side of the new Fort Bend County Courthouse (the "William B. Travis Building"), located at 309 South Fourth Street, Richmond, Texas 77469.

Sharon R. Wright, Manager
Board Services